Process for Selecting Delegates to PSAC Equity Conferences

As all conferences are fully-funded by PSAC HQ, they determine the number of delegates eligible to attend the conference based on available funds.

Each Component is <u>usually</u> initially assigned a minimum of 2 seats for each conference.

OBSERVERS

While most conferences allow observers to participate, PSAC does not provide funding.

After delegates are selected, PSAC determines how many observers can be accommodated. Members who are on the prioritized list but not selected as delegates are contacted (in order) to if they would like to attend as an observer.

Members <u>must</u> indicate on their <u>initial application</u> that they would like to be considered as an observer.

Subsidies are available from the Agriculture Union to assist our members to attend PSAC Conferences as observers.

Members should contact their Regional Human Rights Representative and/or RVP or Director for more information on subsidies. Applications for delegate status are mailed to all PSAC Locals and is posted to the PSAC Website



PSAC members complete the application and submit by fax or on-line



PSAC HQ staff enter all the application information into a database and sort by Component



The Agriculture Union National President receives a list of our members that applied and the information provided by the members



The Agriculture Union National President in consultation with the Agriculture Union National EO Director ranks the names based on various factors such as Human Rights Committee members and union and/or community involvement then forwards the list with the rankings back to PSAC HQ.



Once the list is received from each Component, the #1 & #2 delegates (or as many as PSAC allots initially to each Component) selected by the Component National President are removed from the database and the list is sorted into the 7 PSAC Regions



The revised list is then sent to each REV P with instructions to select a specific number of delegates on behalf of their regions (this number will vary depending on the conference)



Once the list is received from the 7 REVP's, PSAC HQ determines how many delegates seats are still available within the budget.



PSAC HQ assigns the remaining delegate seats to components based on their percentage of overall membership (e.g. If a component represents 10% of all PSAC members, they would receive 10% of the remaining available delegate seats)



Once it's determined how many additional seats each Component receives, PSAC HQ goes back to the prioritzed list and starting at the top, assigns delegate status to members not yet selected by the Component or the Regions